

H8E – BUDGET ANALYST

July 1, 2009

Title/Class Code	Education/Experience/Licensure/Certification	Substitutions
BUDGET ANALYST I H8E1XX	Graduation from an accredited college or university with a bachelor's degree in a field appropriate to the job assignment.	Any combination of professional budget analysis, management analysis, statistical analysis, economic research and analysis, budgeting, business administration, public administration, and/or local government budget/policy development and implementation experience, which provided the same kind, amount and level of knowledge acquired in the required education, may substitute on a year-for-year basis for the bachelor's degree. At the agency's discretion, demonstrated proficiency on position competencies may substitute for the required education.
BUDGET ANALYST II H8E2XX	Graduation from an accredited college or university with a bachelor's degree in a field appropriate to the job assignment and two years of professional experience in budget analysis, budget development and implementation, policy development and implementation, public or private sector management or administration (including budget formulation, execution and analysis). Some positions may require public sector budget and/or policy formulation, execution and/or analysis experience.	Any combination of professional budget analysis, management analysis, statistical analysis, economic research and analysis, budgeting, business administration, public administration, and/or local government budget/policy development and implementation experience, which provided the same kind, amount and level of knowledge acquired in the required education, may substitute on a year-for-year basis for the bachelor's degree. At the agency's discretion: a master's or doctorate degree from an accredited college or university in a field of study related to the work assignment may be substituted for the bachelor's degree and one or two years of general experience; a CPA license may substitute for the required education and one or two years experience; demonstrated proficiency on position competencies may substitute for the required education and experience.
BUDGET & POLICY ANALYST III H8E3XX	Graduation from an accredited college or university with a bachelor's degree in a field appropriate to the job assignment and three years of professional experience in budget analysis, budget development and implementation, policy development and implementation, public or private sector management or administration (including budget formulation, execution and analysis). Some positions may require public sector budget and/or policy formulation, execution and/or analysis experience.	Any combination of professional budget analysis, management analysis, statistical analysis, economic research and analysis, budgeting, business administration, public administration, and/or local government budget/policy development and implementation experience, which provided the same kind, amount and level of knowledge acquired in the required education, may substitute on a year-for-year basis for the bachelor's degree. At the agency's discretion: a master's or doctorate degree from an accredited college or university in a field of study related to the work assignment may be substituted for the bachelor's degree and one or two years of general experience, respectively; a CPA license may substitute for the required education and one or two years experience; demonstrated proficiency on position competencies may substitute for the required education and experience.

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BUDGET & POLICY ANALYST IV H8E4XX	Graduation from an accredited college or university with a bachelor's degree in a field appropriate to the job assignment and four years of professional experience in budget analysis, budget development and implementation, policy development and implementation, public or private sector management or administration (including budget formulation, execution and analysis). Some positions may require public sector budget and/or policy formulation, execution and/or analysis experience. Additional higher level and/or special experience may be required for some positions.	Any combination of professional budget analysis, management analysis, statistical analysis, economic research and analysis, budgeting, business administration, public administration, and/or local government budget/policy development and implementation experience, which provided the same kind, amount and level of knowledge acquired in the required education, may substitute on a year for-year basis for the bachelor's degree. At the agency's discretion: a master's or doctorate degree from an accredited college or university in a field of study related to the work assignment may be substituted for the bachelor's degree and one year or two years of general experience respectively; a CPA license may substitute for the required education and one or two years experience; demonstrated proficiency on position competencies may substitute for the required education and experience.
BUDGET & POLICY ANALYST V H8E5XX	Graduation from an accredited college or university with a bachelor's degree in a field appropriate to the job assignment and five years of professional experience in budget analysis, budget development and implementation, policy development and implementation, public or private sector management or administration (including budget formulation, execution and analysis). Some positions may require public sector budget and/or policy formulation, execution and/or analysis experience. Additional higher level and/or special experience may be required for some positions.	Any combination of professional budget analysis, management analysis, statistical analysis, economic research and analysis, budgeting, business administration, public administration, and/or local government budget/policy development and implementation experience, which provided the same kind, amount and level of knowledge acquired in the required education, may substitute on a year for-year basis for the bachelor's degree. At the agency's discretion: a master's or doctorate degree from an accredited college or university in a field of study related to the work assignment may be substituted for the bachelor's degree and one year or two years of general experience, respectively; a CPA license may substitute for the required education and one or two years experience; demonstrated proficiency on position competencies may substitute for the required education and experience.